Kirkland Public Library
Board of Trustees
June 15, 2026

Board present: Jean Bauer, Clare Hay, Marian Termini, Colleen Olson, Lori Finkle, Becky Lamont, Sally Jones
Board absent: None
Others present: Rosi Reints, Tina Weaver
Call to Order: The meeting was called to order at 6:01 pm by Jean Bauer.

Approval of Minutes: The minutes from the May meeting were reviewed. Sally moved to approve and Colleen seconded. All were in favor.

Finance Report: Tina gave the report for the May finances and the beginning of the fiscal year. The balance on May 31 was $79,565.44. A small portion of the tax money has come in. More will come in June. Sally moved to approve finance report and Marian seconded. All were in favor.

Director's Report: For May
*134 patrons visited the library *196 circulations through Destiny *55 books checked out through Sierra *17 attended children's story time *2 new library cards. Books are no longer being delivered to Linda Fett's home. The summer reading program has begun, with prizes. We're receiving $2,805 from the Per Capita Grant. Rosi is calling carpet cleaners for quotes. She also called Air Cell and learned that they will work with us on reducing the bill, but nothing finalized yet. We no longer have to pay for Book Page magazine—we get 15 free from another library through RAILS. Marian moved to approve director's report. Clare seconded and all approved.

Public Comments: Tina Weaver reported on the Friends of the Library fundraiser. It was successful. The food and other things were donated. Linda F. and Mary H. are not going to be with "Friends" anymore. The next meeting is in October. They're not sure what they will do next for fundraising—maybe sell T-shirts or do a raffle. There will only be four members of "Friends" after Linda and Mary leave. Also, considering having "Dan the Animal Man" do presentations at the school next year. Details not worked out yet. Tina also suggested we do not have to post meeting minutes on the website.

Old Business:

a. Plan of sale of library – from the village to Kirkland Library. We read and tried to interpret the latest Intergovernmental Agreement. Jean would feel better having a lawyer look at it before it gets signed. The purchase price is $1.00.
b. Elan credit card—They received replies from Linda F. and Mary H. signing off on the Elan card so we can cancel. Our new card is FNBO and seems like a good deal. "They are wonderful", said Sally. They offer rewards, no annual fee, no rewards expiration. Real people answer the phone.

New Business:

a. FOIA training and guidelines—Marian is in the middle of the training and will finish soon. We must post who the FOIA officers are for the library. The request forms are obtained at Village. Linda F. makes a FOIA request every month and Rosi expects this will go on for a while. The time consuming part is having to write the ISBN number of every book. Lori suggested writing the ISBN numbers down when ordering books so they will be handy.
b. Insurance renewal—village clerk did not have the exact amount for building insurance for May through April. Jean will check with clerk again. Workman's Comp might run from July to June.

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c. Director's University—Rosi got accepted and will attend. It's offered August 10 – 13, in Bloomington/Normal, through Illinois State University. Registration needs to be paid soon, $200 for tuition, but does not include accommodations.
d. Audit—Is done every other year and needs doing this year. Tonda Bruch did it last time for fiscal year 23-24 and she did not charge a fee. Last time, Tina had everything ready for her but had to spend three Saturdays with Tonda getting through it all. This next one is for fiscal year 25-26 and Tina would like to not have to spend so much time on it. We suggested she indicate one date that the board has allotted for Tina to work directly with auditor and any other communications can be done through phone or email.
e. Historical Society program payment—There was much discussion about whether to pay for a second program or not. Former director, Chris, had agreed with Linda to pay for <u>one</u> program and a cap of $450.00. Sally read an email between Chris and Linda that indicated such. We did pay for a program in April for $350. They also asked payment for a program in fall for $475.00. Some of us said "no" as we did not receive the Mary Stevens Grant this year, and some said "yes". We discussed for some 15 minutes about paying half or paying only $100 which is the remainder of the pledged $450. It was suggested that the first program was in one fiscal year and the second is in another. There is concern about the expenses we will encounter in the following year. Rosi asked if she has permission to agree to programs if there is money in the budget like Mary H. did. The board decided library director should check with the board before agreeing to pay for a program even if budget allows. A document was passed around that indicated the library director shall make the budget for the library, but that is not how we do it. Our budget is determined by the library board and the bookkeeping advisor. Sally made a motion to pay for half of the fall program at $250.00 and Clare seconded it. With four votes "for" and three "against," the motion passed to pay $250.
f. Any other business—The basement had minimal water after all the rain. The dehumidifiers and fans are running regularly. Jean suggested we may want to expect higher electric bills with that equipment running so much.

<u>Adjournment:</u> At 7:16, Marian made a motion to adjourn the meeting and Colleen seconded. All were in favor and meeting adjourned. Next meeting is third Monday in July.

Marian Termini

Marian Termini, Secretary