

**Kirkland Public Library  
Board of Trustees Meeting  
October 20, 2025**

**Board present:** Jean Bauer, Clare Hay, Sally Jones, Marian Termini, Lori Finkle, Becky Lamont

**Board absent:** Colleen Kreinbrink

**Others present:** Christopher So

**Call to Order:** The meeting was called to order at 6:01 pm by board president Bauer.

**Approval of Minutes:** The minutes of the September meeting were reviewed. Sally made motion to approve, Clare seconded. All approved.

**Financial Report:** Tina Weaver was not in attendance this evening. We did not review finances.

**Director's Report:** For September, 2025.

- Had 144 patrons, 230 items checked out, and 41 requests through Sierra.
- Sixteen attended children's story time on Thursday mornings in Sept. and nine adults attended regular book club discussion.
- Two new library cards issued.
- Two candidates interviewed for part-time position. Rosalie Reints was hired.
- Library will participate in Trunk or Treat at Methodist church, Oct 26.

Marian motioned to approve director's report and Sally seconded. All approved. During this time, Jean asked Chris if he had filed the tax levy yet. He has not. There may be a form online that needs to be filled out. Marian referred to minutes of September meeting where Tina instructed Chris to file with village.

**Old Business:**

- a. Village agreement update-- We still don't have an agreement. There's a village board meeting this night. We suspect the village does not want to support us financially. We briefly discussed whether we could pay rent. Mary Holtrop is going to prepare another list of repairs that have taken place from 2015 to now. The plan is to give the village the list of items we have paid for ourselves, including some major electrical work.
- b. Building repairs-- Recent repairs are done and paid for.
- c. Pay rates for staff-- We reviewed current and past hourly wages. New hire is earning \$2 above minimum wage which some of us did not agree with. Linda's wage will stay the same because she will work so few hours and Mary's will go down as she is no longer in director position. It was mentioned that having a director determine wages is in the bylaws and two of us would like to view the bylaws.
- d. Tax levy discussion-- We adopted it last month and it needs to be filed with village ASAP.
- e. Other old business?-- Sally spoke of going online to pay credit card that is used to pay for book order for library. We used to pay by phone and had incurred late charges a few times. Mary and Linda each had the credit card, but neither regularly went online to register to view account. Sally will continue to monitor this account and pay in a timely fashion. Canceling Frontier contract was also mentioned. This must be done.

**New Business:**

- a. Baker and Taylor-- this is the company that operates Boundless-the audio book option. They are ceasing operations. Rails will work with us to find another audio book service.

- b. Internet, phone, fax-- Chris passed out papers with info on switching to Air Cell for internet. Internet, phone and fax will be bundled for \$188.75 per month. He is supposed to cancel Frontier soon. Our contract ends November 5. It was stressed to Chris that Frontier will automatically re new and he must cancel soon or now. Installation is planned to be in place before Frontier ends. Sally made a motion to cancel Frontier and start anew with Air Cell. Marian seconded. They will offer a router which we will have to purchase.
- c. Chris mentioned that a man named David Scott made a donation of \$200. We will let Tina make note of that in the finances. We would like to send a thank you note. Lori questioned as to where donations go. Checking account? We will wait for Tina to fill us in.

**Adjournment?** At about 6:39 p.m., Marian motioned to adjourn the meeting, Sally seconded. We did not adjourn because Jean Bauer called for an Executive Session. Chris was asked to leave. Jean made a motion to go into Exec session and Marian seconded.

**Adjournment:** After the executive session, Marian moved to adjourn the October board meeting and Lori seconded. All were in favor. Meeting adjourned.

Submitted by,

Marian Termini  
Secretary