

**Kirkland Public Library
Board of Trustees Meeting
August 18, 2025**

Board present: Jean Bauer, Clare Hay, Sally Jones, Marian Termini, Lori Finkle, Becky Lamont

Board absent: Colleen Kreinbrink,

Others present: Mary Holtrop, Christopher So, Tina Weaver

Call to Order: The meeting was called to order at 6:02 pm by board president Bauer.

Approval of Minutes: The minutes of the July, 2025, meeting were reviewed by those present. Marian motioned to approve the minutes as corrected to indicate Lori Finkle was present at July meeting. Clare seconded. Minutes were approved.

Financial Report: Tina Weaver went through the itemized pages of the report. Explanation of the \$91.37 amount the was for BBQ sauce and not a fraudulent charge. The balance as of July 31, 2025 is \$112,365.76. It is hoped that Village will pay for one dehumidifier. "We're still working on that" remarked Mary. Also, there is an unattributed \$375 deposit. Mary will call bank to find out its origin. Clare moved to approve financial report, Sally seconded and report was approved.

Director's Report: For July, 2025.

- Had 129 patrons, 176 items checked out, and 40 requests through Sierra.
 - Children's story time on Thursday mornings in July had 11 children attend. Ten adults attended regular book club discussion.
 - Five new library cards issued.
 - Chris has set up YouTube, TikTok and Instagram accounts for library and Linda F. transferred Facebook control and Chris created a new account for any future library director to access.
- Sally motioned to approve director's report and Lori seconded. All approved.

Old Business:

- a. Village agreement update and building repairs-- Mary felt that the current time was not good to bring up our prospective agreement to village president Ryan Block because there was heated discussion at the most recent village board meeting where it was perceived that Ryan had to handle a difficult, contentious situation. Sally Jones and Linda Fett attended the village board meeting. Some members of the village board did not feel the village should pay for recent library HVAC repairs. Also, they felt we should not have made a decision to go with Hurst when we first started having AC issues (three weeks with no reliable AC in library during 90+ degree days). The particular village board members felt we should have gotten three quotes while disregarding the maintenance agreement with Hurst. Ryan supported the fact that we have a contract with Hurst. Mary did get three quotes after this to appease the board, but Hurst was still favored. There was also a problem with radiators coming on while AC on. There may be a thermostat problem. Hurst is coming tomorrow. Also, some comments about the age of library electrical system—old.
- b. Report on new director training-- Chris is on track with his training. Has to learn the administrative aspects and Sierra is new to him as well. He hopes to use a story time website called "Jbrary" to add to library story telling efforts. We are still looking to hire one more person part-time.

New Business:

- a. Tax Levy-- Tina feels we should adopt levy of \$74,132.00 or thereabouts. Village needs to have by end of October. We should adopt in September or October meeting.
- b. More discussion-- Sally suggested somebody should check the basement for standing water and Mary offered that they (the staff) do this at least once per shift. We talked about Linda's last day which we learned isn't her last day. She will continue to "stay on" here and there. Marian commented that this is going to affect the payroll budget since we are continuing to have that expense where there would have been none after August 31. Mary commented that Linda would only be getting paid when somebody else is not getting paid so it should even out. She will act as a substitute. Also, contractors and the village will start calling new director Chris when there's trouble at the library or questions.

Adjournment: At about 6:50 p.m., Marian motioned to adjourn the meeting, Sally seconded. All were in favor. Meeting adjourned.

Submitted by,

Marian Termini
Secretary